**ANNEXE I of the agreement ULE/nnnn**

**Educational Cooperation Agreement for External Academic Placements for Students of the**

**University of León between the University of León and**

{CORPORATE NAME OF COLABORATING ORGANISATION SIGNATORY TO THE AGREEMENT}

**{Student's Name and Surname}**, with NIF **{NIF student}** (e-mail {STUDENT e-mail}), studying {Degree course enrolled on} at the school of {Academic school/faculty} will complete an extracurricular/curricular placement in the following subject: {Curriculum subject} at the Collaborating Organisation {Corporate Name of Organisation hosting the placement student}, with CIF/NIF {CIF/NIF of Collaborating Organisation}

**Placement Description**

**Placement modality:** Face-to-face / blended / remote.

**Placement Location:**

{Name of the collaborating entity where the placement will be completed and/or department/subsidiary/...}

{Address (Street, Postal Code, Town and Province)}

**Dates of completion:** from {dd/mm/yyyy} to {dd/mm/yyyy}, inclusive.

EARLY TERMINATION OF PLACEMENTS: In the event of a breach of its terms by one of the parties, the placement may be terminated early.

**Duration:** {nn} days/hours/months.

According to the University of León’s Regulations for External Academic Placements, in a single academic year a student may not complete more than 750 hours. In addition, throughout their degree, students may complete no more than a maximum of 900 hours with the same Collaborating Organisation.

In the absence of an employment relationship, the student will not benefit from the rights or obligations of an employment contract, such as the right to holidays.

**Academic modality:** Extracurricular / Curricular (Placement Subject: code, name and ECTS credits)

**Study grant:** {NONE / amount} {per month}, to be paid by the Collaborating Organisation

**Placement Tutors**

* **Professional Tutor (at the Collaborating Organisation):**

{Name and Surname}

{Phone number(s)} and {e-mail}

* **Academic tutor:**

{Name and Surname}

{Phone number(s)} and {e-mail}

**Activities & Tasks**

List of activities and tasks to be carried out by the placement student

**Educational and Professional Objectives**

List of educational objectives and professional skills to be acquired or exercised (general and specific)

* General: Technical skills; Ability to learn; Job administration; Oral and written communication skills; Sense of responsibility; Flexibility and Adaptability; Creativity and taking initiative; Personal commitment; Motivation; Ability to respond to criticism; Punctuality; Managing relationships in the work environment; Ability to work in a team.
* Specific:

**NON-DISCLOSURE AGREEMENT:** The placement student is under the obligation to maintain professional secrecy regarding any internal information belonging to the Collaborating Organisation to which s/he has access during her/his placement and after said placement has concluded.

**HEALTH & SAFETY:** The Collaborating Organisation and the placement student undertake to comply with all regulations, protocols, and health and safety measures, both ordinary and extraordinary, that may be in force for employees of the Collaborating Organisation.

**EVALUATION AND SUPERVISORY SYSTEMS**: These are as determined by the academic tutor in the case of curricular placements, or jointly by the academic tutors and professional tutors from the Collaborating Organisation, in the case of extracurricular placements.

The undersigned hereby declare their agreement with and approval of the training programme and details of the placement, arranged according to the Agreement signed between the University of León and {CORPORATE NAME OF COLLABORATING ORGANISATION SIGNATORY TO THE AGREEMENT} with the intention to facilitate the student's training, in compliance with current legislation. The parties agree that the electronic signature found in Annexe I of the Educational Cooperation Agreement, in any of the modalities permitted by the University of León’s external placements platform, will be considered to have the same validity as the handwritten or digital signature.